


Policy

	Title:	Lead Preceptor		
	Author:		Effective:	September 1, 2024
	Supersedes:		Revised:	August, 2024
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Purpose

Provide for administering and supervising the professional development of EMS professionals.

Goal

1. Maintain and encourage high patient care quality expectations.
2. Coordinate precepting activities for their agency.
3. Provide an opportunity for learning and foster improved patient care performance.
4. Communicate performance results to MWLC EMSS.

Definitions

1. *Agency* is defined as: any organization, public or private, that employs personnel (whether compensated or not) approved by MWLC EMSS for the purpose of providing emergency medical services.
2. *EMS Personnel, or Provider* is defined as: persons licensed as an Emergency Medical Technician (EMT), Emergency Medical Technician-Intermediate (EMT-I), Advanced Emergency Medical Technician (A-EMT), Paramedic, Emergency Communications Registered Nurse (ECRN), or Pre-Hospital Registered Nurse (PHRN). (as defined in the Illinois Administrative Code, 77 Ill. Adm. Code 515)
3. *EMS System Coordinator, or EMS Coordinator* is defined as: the individual responsible to the EMS Medical Director for coordination of the educational and functional aspects of the MWLC EMSS Program. (as defined in the Illinois Administrative Code, 77 Ill. Adm. Code 515)
4. *IDPH* is defined as: the Illinois Department of Public Health.
5. *Lead Preceptor* is defined as: EMS Personnel recognized and approved by MWLC EMSS to provide as a primary resource for quality assurance, mentoring, and performance evaluations for prehospital clinical performance. Lead preceptors shall serve as a resource, role model, and mentor to prehospital preceptors, students, and licensed EMS Personnel while demonstrating critical thinking in SOP, leadership, and skill proficiency.
6. *MWLC EMSS* is defined as: the McHenry Western Lake County Emergency Medical Services System.

7. *Preceptor* is defined as: EMS Personnel, registered nurses, physicians, respiratory therapists, anesthesiologists, or other subject matter experts recognized and approved by MWLC EMSS to supervise and/or evaluate patient care performance. Preceptors shall be authorized to provide patient care in the clinical setting in which they are supervising and/or evaluating others. Preceptors shall be licensed at a level commensurate or exceeding those they supervise and/or evaluate. Preceptors shall serve as a resource, role model, and mentor while demonstrating critical thinking in SOP, leadership, and skill proficiency.
8. *SOP* is defined as: Region IX MWLC EMSS Standard Operating Procedures.

Procedures

Lead Preceptor roles and responsibilities include:

1. Supervising and evaluating patient care performance for:
 - a. applicants wishing to affiliate with MWLC EMSS.
 - b. students developing professionally towards licensure.
 - c. existing EMS personnel with identified professional development opportunities.
2. Identification of needs in pre-hospital care.
3. Providing feedback following each patient interaction to review evaluations with those being supervised.
4. Supervise, coordinate, and support assigned Preceptors.

EMS Personnel wishing to apply for the role of Lead Preceptor should preferably be primary in MWLC EMSS, and must:

1. Be in good standing with MWLC EMSS.
2. Hold a current Illinois license.
3. Have experience in MWLC EMSS practicing for a minimum of two years.
4. Submit an application to the EMS Coordinator. The Lead Preceptor application is located in the MWLC EMSS Policy Appendix. Information required includes:
 - a. Name, email address, and phone number.
 - b. MWLC EMSS agency affiliation.
 - c. Recommendation from agency leadership.
 - d. Interest statement committing to the requirements and duties of a Lead Preceptor.
 - e. Any questions related to the expectations for performance for discussion.

Lead Preceptor requirements:

1. Obtain acceptance from MWLC EMSS EMS Coordinator for entry into training program.
2. Obtain agency leadership commitment to support Lead Preceptor roles and responsibilities.
3. Successfully complete a MWLC EMSS Lead Preceptor program orientation.
4. Meet role and responsibility requirements as presented in the MWLC EMSS Lead Preceptor program.
5. Successfully complete a MWLC EMSS Lead Preceptor refresher annually or more often if changes in practice or field internship processes have occurred.